

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH
ON Tuesday, February 25, 2025, AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

PRESENT:	Rolly Smith	Board of Directors Chair
	Marcel DeMars	Director
	Jody Kuczynski	Director
	Jim Ward	Director
	John MacEachern	Director
	Louie Kannar	Director
	Reene Warren	Director
	Ayad Sbeyti	Director
	Megan Esarte	Director of Clinical Services, Chief Nursing Officer
	Trena Roberts	Director of Community Programs and Services
	Stephanie Hardy	Interim Director of Finance
	Dr. Cimona	Chief of Staff
Absent:	Annie Janveau	CEO
	Julie MacIntyre	Executive Assistant

1. Call to Order

Mr. Rolly Smith, Board Chair, called the meeting to order at 1855.

2. Certificate of Notice Circulated to all Directors.

The Notice of Meeting was as stated in the pre-meeting package.

3. Declaration of Conflict

4. Trustee Education

No Report

5. Patient Story

Mrs. Esarte shared a patient story.

6. Board Chair Report

No Report

7. Chief of Staff Report

Dr. Cimona updated the Board of Directors on the current status of the Physicians Group.

8. Administration Report

Strategic Directive #1

SMH will be proactive to individual and community needs.

- We are continuing to progress with the LTC expansion project. We resubmitted the financials Jan 22 to Benedict and have once again been asked to edit/revise the submitted files. We are now exploring the option to hire a project consultant to review and revise the financials for resubmission.
- We have been approved for the 2024-25 Emergency Department Pay 4 Results Funding and have had funding come through. The total funding for the 2024/25 Fiscal Year amounts to \$100,000 in one-time funding. The action plan is to direct the funds towards efficiencies and improvements within our Health Records and Emergency Departments. We are expecting all funds to be spent by March 31st, 2025.

- We will be submitting an action plan for the 2025-26 Emergency Department Pay 4 Results Funding to hopefully receive another \$100,000 in the upcoming fiscal year.
- We have locum coverage by Dr. Dalcin, Dr. Whyte, and potentially Dr. Choudhry (wanting to come for a site visit and try a locum, interested in our community) for the month of March. Dr. Kazakova will be back for April 1st to April 25th, 2025.
- We are exploring undertaking the myRide program as the Township no longer receives funding. At this point they are requesting from the funder that they be able to rollover the yearly surplus they have accumulated and use that to extend the operations through them. We continue to seek an update as to the status of their ask.

Strategic Directive #2:

SMH will sustain outstanding quality and operations.

- Catherine Canales has accepted the permanent full-time IPAC/OTN/Staff/Occ Health and has been doing orientation with Louise. She will be on her own starting February 2025. She will be starting her IPAC course in March and once complete, she will be taking the exam to receive her IPAC certification.
- We currently have two agency RPNs. The second one started her orientation with us January 21, 2025. We are continuing to explore staffing options to best meet patient needs, staff work life balance while maintaining our financial responsibility.
- We are anticipating that two new grad RPNs will be joining the team once their student studies are complete. The anticipated completion is May-June 2025.
- The agency RN will be completing her contract at the end of February 2025. As of right now, we do not plan to have a RN agency nurse due to an ONA grievance and as a result of the corrective action requested by ONA, it is not financially responsible to continue the RN agency contract. The organization is meeting with ONA February 21, 2025 for the next steps in the grievance process. Our nursing staff will be picking up shifts to continue excellent patient care.
- 1 individual from the Health and Safety committee signed up to complete the level 1 certification. Once they start, they have 30 days to complete the course.
- BLS courses for nursing, DI and Physio were completed January 11th and 12th.
- ACLS is scheduled for March 1st and 2nd. We currently have 4 RNs, and 1 physician registered to take the program. They can teach 6 per course and we hope to fill the last spot.
- David Lavoie, Mental Health/Addictions worker has resigned from the position as of March 28, 2025, and a new posting has been posted, closing Feb. 20, 2025.
- Budget meetings with Department Leads have been completed.
- The HIRF platform has changed from Nadine to Roth IAMS. Training was provided to users for smooth transition.
- The lab is also upgrading Gem3500 for blood gases to Gem5000 in the coming months.
- We have received \$10,000 in funding through the Catherine and Maxwell Meighen Foundation for the Hematology Analyzer.
- The interim audit has been scheduled between February 3-7 and the final onsite for April 28-May 2.
- We have submitted our application for Prep LTC Funding for the 2023/2024 fiscal year for one of our RNs that provided clinical teachings to two RPNs students from January 2024-April 2024. We plan to utilize funding in the coming fiscal as well. The program is anticipated to continue for two more years.

Strategic Directive #3:

SMH will be innovators in service and program delivery.

- The OHT did a road tour and stopped in to do a current assessment on home care in the community.
- One-Time Funding for Alternate Level of Care (ALC) and Patient Flow is being accounted for with the return of the senior activity program.
- The Older Adult Exercise class was re-launched being led by Tiffany. The numbers for registration are low. We hope the number of participants increases in the coming weeks. We plan to offer the program each winter and fall.

- The funding for Assisted Living for this fiscal year will be reallocated to other communities to optimize the funding usage. Due to low staffing numbers for PSW supports, it does not look like the program will be a go for the coming fiscal.
- A proposal intake form was sent to OH requesting funding for the BMD. These are reviewed twice a year; thus, we haven't had a response as of yet.
- The second phase of the sprinkler system is complete.
- SMH has purchased a laptop and located it in the family counselling room. The intent is that it can be used to facilitate virtual mental health services for the public. This was purchased with P4R Funding.
- Greenshield is now our new EAP provider effective December 1st. We are awaiting for enrollment information to be provided to the employees. We are still working out bugs as we realize .
- We have submitted a funding application to Ontario Health for the French Language Services (FLS) Projects. Our goal is to replace signage with bilingual signage throughout the facility.

Strategic Directive #4:

SMH will become a magnet workplace.

- Efforts continue to recruit a nurse practitioner for the FHT as well as a second and third physician for the Manitouwadge Physicians Group.
- We have hired a part-time maintenance worker. Michael Franks. He started February 18, 2025.
- Succession planning has begun for key positions over the next five years.
- Funding for third instalment of the Bill 124 Arbitration Awards has flowed through.
- We continue to put out postings for Physicians on Cherry Health (subscription service for health care services), HFO, Facebook group and other sites.
- Trena and Megan will be attending a family medicine recruitment event in Winnipeg April 24-25, 2025.
- We have applied to receive wage subsidy for the 2025 summer student positions in Maintenance through the Canada Summer Jobs program.
- Santé Manitouwadge Health has been approved for the NOSM Summer Studentship Program. Applications open from February 1-15, 2025.
- Family Health Team Social Worker and Hospice Northwest Volunteer have partnered together and started a Grief Café Biweekly at the Family Health Team.
- Diagnostic imaging will be having a co-op student from Ecole Scondaire Cite-Superieure (Marathon's French High School) joining them one day per week for their second term.

9. Committee Reports

9.1. Governance Committee

No Report

9.2. Finance and Audit Committee

9.2.1 December Report

The following resolution was tabled for approval;

MOVED BY:

J. MacEachern

SECONDED BY:

J. Kuczynski

BE IT RESOLVED:

That the Santé Manitouwadge Health Board of Directors approves the December 2024 Financial Statements as presented.

CARRIED!

9.3. Executive Committee

No Report

9.4. Medical Advisory Committee

The following resolution was tabled for approval;

MOVED BY: J. Kuczynski

SECONDED BY: J. Ward

BE IT RESOLVED: That as recommended by the MAC at their February 20th, 2025, Meeting the following professionals be granted Locum Tenens Privileges up to December 31st, 2025.

See Attached List.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: J. Kuczynski

SECONDED BY: J. Ward

BE IT RESOLVED: That as recommended by the MAC at their February 20th, 2025, Meeting the following professionals be granted Courtesy Privileges up to December 31st, 2025.

See Attached List.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: J. Kuczynski

SECONDED BY: J. Ward

BE IT RESOLVED: That as recommended by the MAC at their February 20th, 2025, Meeting the following professionals be granted Regional Ordering Privileges up to December 31st, 2025.

See Attached List.

CARRIED!

10. Fundraising – Update

11 New Business

11.1 2025/2026 MSAA Extension Letter – reviewed by Board members.

11.2 2025/2026 HSAA Extension Letter - reviewed by Board members.

12 Other Business

12.1 Board Appointment

The following resolution was tabled for approval;

MOVED BY: J. MacEachern

SECONDED BY: M. DeMars

BE IT RESOLVED: That Ayad Sbeyti be appointed as Director of the Board of Santé Manitouswadge Health for a term of 3 years ending June of 2028 in

accordance with Corporate bylaws.

CARRIED!

12.2 Board Resignation – reviewed by Board members

13. Quality – Highlighted from Admin Report

14. Correspondence

15. Maintenance – Update

16. Consent Agenda Items Approval:

a. Minutes of Board of Directors Meeting held: Jan 28, 2025

MOVED BY: L. Kannar
SECONDED BY: R. Warren

BE IT RESOLVED: That the following Consent Agenda items, be approved: Minutes of Board of Directors Meeting held Jan 28, 2025.

CARRIED!

17. In Camera

The following resolution was tabled for approval;

MOVED BY: J. MacEachern
SECONDED BY: A. Sbeyti

BE IT RESOLVED: That we move into an In-Camera session at 1930.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: J. MacEachern
SECONDED BY: A. Sbeyti

BE IT RESOLVED: That we move out of In-Camera session at 1952

CARRIED!

17. Place and Time of Next Meeting – Mar 25, 2025, at 1900.

MOVED BY: M. DeMars
SECONDED BY: J. Ward

BE IT RESOLVED: That the next meeting of the Board of Directors of Santé Manitouswage Health be held on Tuesday, Mar 25, 2025, in the Judith C. Harris Boardroom.

CARRIED!

18. Adjournment

There being no further business to conduct. The following resolution was submitted for consideration.

MOVED BY:

J. Ward

BE IT RESOLVED:

That this meeting be adjourned.

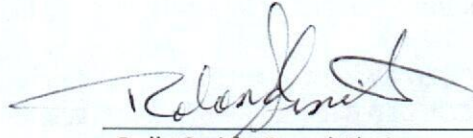
CARRIED!

Mr. Smith thanked everyone for attending and the meeting adjourned at 1945 hours.

19 For the Good of the Board



Megan Esarte, Director of Clinical Services,
Chief Nursing Officer



Rolly Smith, Board Chair